



# CALIFORNIA CENTRAL SERVICE ASSOCIATION

An Affiliated Chapter of the International Association of  
Healthcare Central Service Materiel Management



## APPLICATION & CONTRACT FOR EXHIBIT SPACE

		DATE
COMPANY NAME	CONTACT PERSON	
ADDRESS	TELEPHONE NUMBER	
CITY/STATE/ZIP	FAX NUMBER	
PRODUCT(S) TO BE EXHIBITED:	E-MAIL ADDRESS	

### VENDOR SPACES INCLUDES:

(1) Six-Foot Table	Continental Breakfast	Entrance to Educational Program
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### ADDITIONAL REQUIREMENTS:

Electricity <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>DOOR PRIZES:</b> <input type="checkbox"/> Will <input type="checkbox"/> Will not be providing door prizes
Wall <input type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> Do <input type="checkbox"/> Do Not Locate Next to: _____	<b>Representative(s) Needing Badges (PRINT NAMES):</b> _____ _____ _____
I will be sharing a table with: _____	
Other Needs <input type="checkbox"/> Yes (specify below) <input type="checkbox"/> No	

RESERVATIONS	NUMBER TO RESERVE	TOTAL COST
Cost per space is \$ <u>225.00</u>		\$
Lunch tickets (Cost is \$ <u>40.00</u> /ticket).		\$
We wish to sponsor _____ (a SPEAKER (\$600)/ an EVENT [circle one]) for the program.		\$
<b>GRAND TOTAL</b>		\$

**REGISTRATION DEADLINE IS:**

March 26, 2010

**For: April 3, 2010**

Seminar at:  
**Norwalk Marriott**  
**13111 Sycamore Valley Rd.,**  
**Norwalk, CA 94598**

For confirmation and space assignment, **reservation deadline is** \_\_\_\_\_ Space will not be assigned or contract approved until fee is received. No verbal agreement(s) will be recognized. Only conditions printed or written on this contract will be accepted as binding by CCSA. I/We agree to abide by all requirements, restrictions and obligations mentioned.

*Please make check payable to (you may also fax your reservations to):*

**CCSA**

1494 N. Mountain View Ave. San Bernardino, CA 92405  
Phone: (909) 763-2758 Fax: (909) 763-2419

[ccsa10@roadrunner.com](mailto:ccsa10@roadrunner.com)  
[www.ccsa1.org](http://www.ccsa1.org)

# EXHIBITOR'S REGULATIONS

## 1. Purpose of Exhibit

The purpose of the exhibits is to enhance the educational meetings by permitting program registrants an opportunity to see, hear, examine, question and evaluate the latest advances in medical device technology and services available to health care institutions. Both parties can benefit greatly from the dialogue in verbal communication.

## 2. Eligibility

CCSA reserves the right to determine the eligibility of any exhibit, either before or after the proper execution of this Contract

## 3. General

CCSA shall have full power in the interpretation and enforcement of rules and regulations governing exhibits. All matters and questions not covered by the regulations shall be subject to the final judgment and decision of CCSA. Regulations may be amended at any time by CCSA upon written notice to such exhibitors as may be affected by them.

## 4. Reserving Exhibit Space

Complete and return the Application & Contract for Exhibit Space to CCSA at the address on the front of the Contract. All Contracts will be dated upon receipt. This Contract is the only method by which space can be reserved.

## 5. Assignment of Space

Space assignments will be based upon proximity of competitive firms and date of receipt, within reason.

## 6. Payment

Exhibitors will not be allowed to occupy assigned space until all monies due are paid in full to CCSA.

## 7. Refund for Cancellation

Notification must be in writing for cancellation of exhibit space. CCSA will retain 50% (percent) of Contract if written cancellation is received at least two weeks prior to event date; CCSA will retain 100% (percent) if cancellation notice is received less than two weeks prior to event date.

Should CCSA be able to sell the space to another exhibitor, then a refund of the amount paid to the canceling exhibitor after the event.

## 8. Pricing

Pricing for this conference is outlined on the front of this Contract.

## 9. Registration Badge

All exhibitors must register their personnel in advance on the front of this Contract. Any additions or changes may be made at the registration booth at the event.

## 10. Selling Restrictions

CCSA is not liable for any sales of products offered during the event.

## 11. Security of Space

The exhibitor is responsible for all items brought to the event. The room will be closed at an announced time. Entrance needed after that time will require a CCSA representative and hotel security to open the area.